

<b>updated on 12/31/2009 with YTD 11/30/2009 ACTUAL FIGURES</b>					
		Presbytery of Newark			
		2010 Approved Budget			
			2009	2009	2010
			budget	actual	budget
				YTD 11/30/09	
<b>Board of Trustees:</b>					
Emergency assistance to					
congregations including special projects			28200	9193	26200
committee meeting expenses			800	740	800
Church loan write-off			2000	1864	
	Total		31000	11797	27000
Budgeted Amount			31000		20000
Excess funding from committee's					
reserve					7000
<b>Committee on Ministry:</b>					
Collaborative Ministry			16500	13071	11000
Early Ministry Institute			800	400	300
Ehical conduct events for clergy			2000		2500
Cluster expenses-COM members			500	171	250
Clergy support group			1600	600	3200
pastor training events			5500	5500	3000
COM leadership books, materials			1000	391	800
Mission-Insite/Demographic/			2000	1764	2300
Clergy emergency fund			1500		1500
Clergy skill-building program			7000	2100	
Seminarians			1000		
Com retreat			1300		
Miscellaneous			300		500

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<b>committee on Ministry continue...</b>					
	Total		41000	23997	25350
Budgeted Amount					22900
Excess funding from committee's					
reserve					2450
<b>Committee on Preparation for Ministry:</b>					
Committee expenses			0	163	0
career counselling for Pre-inquirers			2000	1050	1000
Books			1500	1547	2000
Ordination Exam			1000	640	1000
CPE			4000	3000	2000
Travel			1500	1093	1000
Education/grants			3000		1000
	Total		13000	7493	8000
Budgeted Amount					3000
Excess funding from committee's					
reserve					5000
<b>Mission Council:</b>					
Portuguese speaking ministry			27000	24964	27810
Camp Johnsonburg			15000	7500	15000
Bloomfield college			4000	2000	4000
Chaplaincy services			4000	2000	4000
Youth Triennium			4000	3667	4000
Presbytery meeting/materials			1500	2619	3000
resource center materials/stewardship			1500	335	1500
Leadership development event			3000	1620	3000

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<b>Mission Council continue.....</b>					
	Multimedia Academy		12500	0	
	Global mission partnership		12000	12000	10000
	Presbyterian Transformtion commision				
	loan repayment back to presbytery		NA	NA	15000
	winter/spring training event		3000	991	3000
	Middle-east,globalization, Migration & Enviornment		30000	23689	30000
	Hunger programs(see note)		2000	500	6000
	Summer youth Academy-trinity		5000	5000	
	Total		124500	86885	126310
	Budgeted amount		111500		100000
	excess funding from committee's reserve		13000		26310
note:additional fund of \$8,000 for 2009 and \$4,000 for 2010 hunger programs are to be expended from other hunger related designated fund controlled by Mission council.					
YTD 11/30/09 actual does not include \$8,000 spent for hunger program from hunger related designated fund.					

**UPDATED ON 12/31/2009 with YTD 11/30/2009 ACTUAL FIGURES**

THE PRESBYTERY OF NEWARK

Human Resources & Operating Costs

**2010 Approved Budget**

**Year To Date –November 30, 2009**

**Schedule of Operating Costs of Presbytery Center**

<u>Details</u>	<u>2008 Actual</u>	<u>2009 Approved</u>	<u>Year to Date Actual</u>	<b>2010 approved</b>
Total Operating Costs	<u>56,545</u>	<u>60,942</u>	<u>49,849</u>	<u>55,000</u>
Telephone	4,174	4,200	4,266	4,200
Utilities	9,461	10,000	8,881	9,000
Resource Center Materials	1,274	1,500	1,360	2,000
Office supplies	5,993	8,042	11,631	8,600
Postage	1,252	1,500	1,602	1,500
Equipment Maint. & Service	7,294	8,000	8,451	7,000
Legal & Filing fees	135	100	30	100
Repairs & Maint. Building	3,902*	4,000	3,739	4,000
Insurance	3,551	3,500	2,846	3,500
Auditor Fees	10,500	10,500	1,000	10,000
Website Design and maintenance	5,361	7,000	5,821	3,500
Bank charges	176	200	140	200
Miscellaneous	418	100	81	100
Computer skill training//Databased	1,595	2,000	0	1,000
Contingencies	0	300	0	300
Total	<u>56,545</u>	<u>60,942</u>	<u>49,849</u>	<u>55,000</u>

\* Included Refund from insurance company \$2,073 for pipe damage

\*\* See attached detailed statement

**Schedule of office equipment/capital expenses**

<u>Details</u>	<u>2008 Actual</u>	<u>2009 Approved</u>	<u>Year to Date Actual</u>	<b>2010</b>
	NA	5,000	7,391	3,000
Break-up:				
Damaged Laptop replacement			2,570	
Laptop and upgrade		2700	2686	1000
Office furniture/other equipments		1750	1361	1000
Computer accessories/major repair		200	85	1000
Scanner		200	230	
Vacuum cleaner		150	159	

THE PRESBYTERY OF NEWARK  
 Human Resources & Operation  
 YEAR to DATE November 30, 2009

**2010 approved Budget**

**Schedule of Staff Salaries and Benefits**

EFFECTIVE SALARIES (Cash salary and housing allowance as appropriate)

<u>Positions</u>	<u>2008 Actual</u>	<u>2009 Approved</u>	<u>Year to Date Actual</u>	2010
General Presbyter	89,708	92,399	84,699	92,399
Stated Clerk-New (part-Time)	7,000	24,720	22,660	24,720
Stated Clerk-Ex (Part Time)	4,703	NA	NA	NA
Stated Clerk (Pro-Tem)	1,397	NA	NA	NA
Accountant	51,940	53,498	49,040	53,498
Administrative Assistant I	40,425	41,638	38,168	41,638
Temp. Clerk (for Administrative Assistant Duties)	461	NA	611	NA
Building Maintenance <sup>1</sup>	5,000	5,000	4,800	5,000
Staff Benefits <sup>2</sup>	59,546	72,499	62,904	70,308
Staff travel/Professional Expenses <sup>3</sup>	23,600	9,000	10,600	9,000
<b>TOTALS</b>	<b><u>283,780</u></b>	<b><u>298,754</u></b>	<b><u>273,483</u></b>	<b><u>296,563</u></b>

<sup>1</sup>Temporary position for Presbytery Office building cleaning.

<sup>2</sup>Includes the employer's share of Social Security, major medical, pension, disability, Study Leave, cell phone and reimbursement for continuing education pursuant to Internal Revenue Services rates and presbytery budgetary limits.

<sup>3</sup>Includes reimbursement at the Internal Revenue Service rates for work-related travel to staff (in and out state), meals/hotel expenses including professional expenses such as registration/conference fees.

Included General Presbyter travel for GA conference at San Jose and Stated clerk conference and training workshop for year 2008